



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, January 12, 2015
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:00 p.m.

2. Roll Call (Time: 2:00 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Charlene Bybee, Ron Schmitt, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

3. Opening Ceremonies

3.1 Invocation Speaker (Time: 2:01 p.m.)

The invocation was provided by Rajan Zed, President, Universal Society of Hinduism

3.2 Pledge of Allegiance (Time: 2:03 p.m.)

The Pledge of Allegiance was led by Council Member Lawson.

4. Public Comment (Time: 2:04 p.m.) None.

5. Approval of the Agenda (Time: 2:04 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

6. Approval of the Minutes (Time: 2:05 p.m.)

6.1 Consideration and possible approval of the minutes of the regular Sparks City Council meeting on December 8, 2014 and the Concurrent meeting with the Reno City Council and the Washoe County Commission on December 8, 2014. (FOR POSSIBLE ACTION)

A motion was made by Council Member Lawson, seconded by Council Member Smith, to approve the minutes of the regular Sparks City Council meeting on December 8, 2014 and the Concurrent meeting with the Reno City Council and the Washoe County Commission on December 8, 2014 as outlined by staff. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

7. Announcements, Presentations, Recognition Items and Items of Special Interest
(Time: 2:06 p.m.)

7.1 Proclamation: Magic Tree House Appreciation (Time: 2:06 p.m.)

A Proclamation was read by Mayor Geno Martini and presented to Linda Hollis to recognize the Magic Tree House children, let them know how much joy and happiness they bring, and thank them for sharing their holidays with the City Council, Mayor, Manager and employees of the City of Sparks.

7.2 Presentation by the highest achieving academic groups in the 7th and 8th grades for the second semester at Dilworth STEM Academy (Time: 2:13 p.m.)

Administrative Analyst Kathy Clewett introduced Dilworth Middle School Principal Laura Petersen and Vice Principal Georgette Knecht. Presentations were given on “Heredity and DNA” by project top team members Edgar Mena, Gerardo Guerrero, and Diego Tello and “The Physics Behind A Roller Coaster” by project top team members Jasmine Grajeda, Yaxciry Reza, and David Gonsales.

7.3 Presentation of Awards to the Winners of the 2014 Hometowne Christmas Parade Vehicles: Thompson Garage Doors Community: Northern Nevada Center for Independent Living Marching Band: Mayor's Own Marching Band Business: D&S Towing Animal: Kalli Hill and Kashlin Hill (Snow Princess) Float: Sparks Heritage Museum Costume group: Girl Scouts of the Sierra Nevada: Spanish Springs Service Unit (608) Best Overall: eNVision Performing Arts (Time: 2:29 p.m.)

Special Events Supervisor Francine Burge and Mayor Martini presented award certificates to the winners of the 2014 Hometowne Christmas Parade.

8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:33 p.m.)

Council Member Schmitt pulled agenda item 8.5 for discussion. A motion was made by Council Member Smith, seconded by Council Member Schmitt, to approve the consent items 8.1-8.4 and 8.6 as submitted. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period November 20, 2014 through December 24, 2014. (FOR POSSIBLE ACTION)

An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration and possible approval for an annual contract (AC-5109) in the amount of \$150,904.00 to Nelson Electric Co., Inc. to supply contract labor to perform preventative maintenance on the electrical equipment located at the Truckee Meadows Water Reclamation Facility (TMWRF) with an option to

annually extend the contract for up to one (1) additional year at the same hourly rate. (FOR POSSIBLE ACTION)

An agenda item from TMWRF Maintenance Manager Kim Laber recommending Council approve a contract with Nelson Electric Co., Inc. to provide contract labor to assist in performing preventative maintenance on electrical equipment at the TMWRF facility. The preventative maintenance is needed to ensure that the electrical equipment performs as intended in order to meet TMWRF's discharge permit. Funding from the TMWRF Operations fund, there is no impact to the general fund.

8.3 Consideration and possible approval of a contract (AC-5110) in the amount of \$82,496.00 with Quality Control Systems, Inc. dba QCS for improvements to the Grit building piping system located at the Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION)

An agenda item from TMWRF Maintenance Manager Kim Laber recommending Council approve the contract with QCS to improve the Grit building piping systems at the treatment plant that are at or near the end of their service life and require replacement. Several of these systems have been repurposed and do not utilize the proper piping for the application. Funding from the TMWRF Operations fund, there is no impact to the general fund.

8.4 Consideration and possible award of a contract (AC-5111) to provide Engineering Services for the Sparks Marina Pump Station Upgrade project with Wood Rodgers in the amount of \$53,500. (FOR POSSIBLE ACTION)

An agenda item from Utility Manager Andrew Hummel recommending Council approve the contract with Wood Rodgers to provide design services to provide plans, specification, and cost estimates for modifications to the Sparks Marina discharge pump station. Funds are available in the capital budget.

8.5 Consideration and possible approval of personnel complement changes for Administrative Services, Community Services, and the Municipal Court and Appendix A changes in Management, Professional, Technical Resolution and the Confidential Resolution. (FOR POSSIBLE ACTION) (Time 2:34 p.m.)

An agenda item from Administrative Services Director Chris Syverson recommending Council approve the changes in the personnel complement. Due to recent vacancies in the Administrative Services Department and the Community Services Department, both departments want to utilize this opportunity to streamline the management level while increasing the number of line staff in a cost savings manner. The Administrative Services Department's savings would be \$8,058 to the general fund and \$14,943 to the sewer fund. The Community Services Department's savings equals \$56,953. Municipal Court has a need for a new position that ensures compliance to Judicial orders and maintains a new mandated case management system. The additional position for the Court will cost an additional \$10,077. Council Member Schmitt discussed that the Court could come before the Council and plead their case for the increase. Council Member Ratti agreed and said that any department asking for more money mid-year would need to come and explain to the Council the reasoning behind a request for more money.

A motion was made by Council Member Schmitt, seconded by Council Member Smith to approve the agenda item as submitted, excluding the Municipal Court action. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

8.6 Consideration and possible approval of a Memorandum of Understanding (MOU) (AC-5112) between the City of Sparks and Operating Engineers Local Union No. 3 Non-Supervisory Contract to add one job family in the Equipment Mechanic series and a Business License Specialist as a result of the corresponding complement agenda item. (FOR POSSIBLE ACTION)

An agenda item from Administrative Services Director Chris Syverson recommending Council approve the MOU to incorporate the complement changes in agenda item 8.5 into the bargaining contract. There is no impact to the general fund.

9. General Business

9.1 Consideration and possible approval of the Mayor's recommendation of appointments to the Airport Noise Advisory Panel from the following pool of applicants, listed in alphabetical order: George T. Graham and Andrea E. Tavener; and the Washoe County District Board of Health from the following pool of applicants, listed in alphabetical order: John Novak, DMD. (FOR POSSIBLE ACTION) (Time: 3:03 p.m.)

An agenda item from City Manager Steve Driscoll recommending Council approve the Mayor's recommendation to re-appoint George T. Graham to the Airport Noise Advisory Panel for a 2-year term which began January 1, 2015 and to appoint John Novak to the Washoe County Board of Health for a 4-year term which began January 1, 2015. There is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Lawson, to confirm the appointments of George Graham to the Airport Noise Advisory Panel and John Novak, DMD to the Washoe County District Board of Health. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.2 Consideration and possible approval of the Mayor's recommendation of appointment to the Parks and Recreation Commission from the following pool of applicants, listed in alphabetical order: James Danen, David Espinosa, Michael Holmes, Raymond Joakimson, Sr., Cody Loder, Colleen Marran, Andrea Tavener and Mark Oleson. (FOR POSSIBLE ACTION) (Time: 3:05 p.m.)

An agenda item from City Manager Steve Driscoll recommending Council approve the Mayor's recommendation to appoint Andrea Tavener to the Parks and Recreation Commission for a term that expires on June 30, 2015. There is no impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Ratti, to approve the appointment of Andrea Tavener to the Parks and Recreation Commission. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.3 Consideration and possible approval of the Mayor's recommendation of the reappointment of Commissioner Art Sperber and Commissioner Doug Voelz to the Sparks Planning Commission. (FOR POSSIBLE ACTION) (Time: 3:07 p.m.)

An agenda item from City Manager Steve Driscoll recommending Council approve the Mayor's recommendation to reappoint Art Sperber and Doug Voelz to the Sparks Planning Commission for a 4-year term that expires December 31, 2018. There is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Schmitt to confirm the reappointment of Commissioner Sperber and Commissioner Voelz to the Sparks Planning Commission. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.4 Consideration and possible approval of appointing a member to the Tourism and Marketing Committee from the following pool of applicants, listed in alphabetical order: Randy Kennedy. (FOR POSSIBLE ACTION) (Time: 3:08 p.m.)

An agenda item from City Manager Steve Driscoll recommending Council approve the Nevada Resort Association's recommendation to appoint Randy Kennedy to the Tourism and Marketing Committee to replace David Zamarin who is ineligible to serve based on a job change. Mr. Kennedy will represent a property in the City of Sparks. There is no impact to the general fund.

A motion was made by Council Member Lawson, seconded by Council Member Schmitt, to appoint Randy Kennedy to the Tourism and Marketing Committee. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.5 Consideration and possible acceptance of overtime reimbursement funds from the United States Marshal's Service in the amount of \$17,200.00 (FOR POSSIBLE ACTION) (Time: 3:10 p.m.)

An agenda item from Police Chief Brian Allen recommending Council accept the funds. The United States Marshal's Office wishes to contribute to the City of Sparks for overtime incurred by the Sparks Police Department working investigations related to the Joint Fugitive Task Force.

A motion was made by Council Member Smith, seconded by Council Member Bybee, to accept the \$17,200 distributed by the U.S. Marshal's Office for reimbursement of the Sparks Police Department's overtime costs. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.6 Consideration and possible acceptance of a \$10,000.00 grant from Join Together Northern Nevada for Enforcing Under-aged Drinking Project. (FOR POSSIBLE ACTION) (Time: 3:11 p.m.)

An agenda item from police Chief Brian Allen recommending Council accept the funds. Join Together Northern Nevada has awarded the Sparks Police Department \$10,000 for the enforcement of under-age drinking. The grant funds are provided through the Nevada Division of Child and Family Services Enforcing Under-age Drinking Project. The Sparks Police Department utilizes these funds to pay overtime for officers conducting under-age drinking enforcement activities.

A motion was made by Council Member Bybee, seconded by Council Member Ratti, to accept the \$10,000 grant from Join Together Northern Nevada for Enforcing the Under-aged Drinking Project. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.7 Consideration, discussion and possible approval of payment of a \$10,000 donation to Keep Truckee Meadows Beautiful (KTMB). (FOR POSSIBLE ACTION) (Time: 3:16 p.m.)

An agenda item from City Manager Steve Driscoll, requested by Council Member Julia Ratti, recommending Council approve payment of \$10,000 to Keep Truckee Meadows Beautiful who has maintained a partnership with the City of Sparks on programming including Adopt-A-Spot, Adopt-A-Park and River Cleanup, Educational Programs, Illegal Dumping and Litter campaigns, and Christmas Tree Recycling. An annual donation of \$6,012 was approved, and KTMB has requested an increase to \$10,000.

A motion was made by Council Member Schmitt, seconded by Council Member Ratti, to continue this item to the first meeting in February to allow Keep Truckee Meadows Beautiful to give a presentation. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.8 Consideration and possible approval of reimbursement to the City of Reno in the amount of \$1,675,659.92 for the construction of the Truckee Meadows Water Reclamation Facility (TMWRF) 2014 Headworks Improvements Project. (FOR POSSIBLE ACTION) (Time: 3:15 p.m.)

An agenda item from TMWRF Plant Manager Michael Drinkwater recommending Council approve Sparks' share of the contract between the City of Reno and KG Walters, Inc. Appropriations will be augmented from either fund equity or savings from projects contained either in the 5-year Capital Improvement Plan (CIP) for the City of Sparks under Sanitary Sewer Capital Project Fund or from anticipated savings from a prior period capital project.

The Headworks facility, constructed in 1964, receives raw sewage flows from the entire sewer collection system, screens and measures the flow and pumps it up to the treatment process. On January 11th, 2013 the City of Sparks declared an emergency to failures occurring in key components of the Headworks operation. Under the emergency declaration, improvements to the Headworks operation were restricted to items that must be immediately repaired to assure continuing operation. The assessment of the need for additional improvements became possible following the establishment of the pump-around. Access to the dry internal spaces of Headworks enabled engineers to assess the condition of the concrete and steel structure and the mechanical and electrical equipment. That assessment identified additional improvements which must be performed in the near-term to assure the sustainable and reliable operation of the Headworks facility.

A motion was made by Council Member Lawson, seconded by Council Member Smith, to approve the reimbursement to the City of Reno for Sparks' share of the construction of the 2014 Headworks Improvement Project in the amount of \$1,675,659.92. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.9 Consideration and possible approval of an interlocal agreement (AC-5108) regarding regional road impact fees pursuant to NRS Chapter 277 and (FOR POSSIBLE ACTION) (Time: 3:27 p.m.)

An agenda item from City Engineer John Martini recommending Council approve the interlocal agreement (ILA) is between the City of Sparks, City of Reno, Washoe County, and the Regional Transportation Commission of Washoe County (RTC). The agreement defines the roles and responsibilities of each entity for the imposition, collection, and administration of Regional Road Impact Fees (RRIF). The agreement has been approved by the RTC, City of Reno, and Washoe County. There is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Schmitt, to approve the interlocal agreement (AC-5108) regarding regional road impact fees pursuant to NRS Chapter 277 and Chapter 278B. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.10 Consideration and possible approval of the purchase of a sewer cleaning truck from Atlantic Machinery, Inc. and Municipal Maintenance Equipment for the sum of \$334,871.00 (FOR POSSIBLE ACTION) (Time: 3:31 p.m.)

An agenda item from Fleet and Facilities Manager Ron Korman recommending Council approve the purchase of a Vac-Con truck from Atlantic Machinery, Inc. and Municipal Maintenance Equipment to replace a 2006 sewer cleaning truck with 40,689 miles that was severely damaged in an accident on August 19, 2014. This purchase is expected to be fully reimbursed with the exception of the \$10,000 deductible.

A motion was made by Council Member Ratti, seconded by Council Member Schmitt, to approve the purchase of one 2014 International/Vac-Con truck from Atlantic Machinery, Inc. and Municipal Maintenance Equipment for the sum of \$334,871. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.11 FIRST READING of Bill No. 2688, an ordinance amending Chapter 2 of the Sparks Municipal Code by adding and adopting a civil citation and administrative code enforcement process and providing for other matters properly related thereto. (FOR POSSIBLE ACTION) (Time: 3:33 p.m.)

This is a first reading only, the bill was read by title by City Clerk Teresa Gardner. The second reading and public hearing for this bill will be on January 26, 2015.

9.12 FIRST READING of Bill No. 2689, Regional Road Impact Fees: An Ordinance amending Chapter 12 of the Sparks Municipal Code To reflect changes to the Regional Road Impact Fee General Administrative Manual, Capital Improvements Plan, and impact fees as approved by the Regional Transportation Commission on September 19, 2014; and providing for other matters properly related thereto. (FOR POSSIBLE ACTION) (Time: 3:34 p.m.)

This is a first reading only, the bill was read by title by City Clerk Teresa Gardner. The second reading and public hearing for this bill will be on January 26, 2015.

10. Public Hearing and Action Items Unrelated to Planning and Zoning - None

11. Planning and Zoning Public Hearings and Action Items - None

12. Closed Door Sessions – A closed door session was held regarding labor negotiations after the meeting was adjourned.

13. Comments

13.1 Comments from the Public (Time: 3:35 p.m.) None

13.2 Comments from City Council and City Manager (Time: 3:35 p.m.)

City Manager Steve Driscoll announced that Committee appointments are open for the Western Nevada Development District, 1 member for a 2 year term and for the Airport Noise Advisory Committee, 2 members for 2 year terms.

14. Adjournment

Council was adjourned at 3:36 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

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